

City of Decatur Flag Design Contest Rules

Purpose:

This initiative aims to foster civic pride, uniting the community around an official symbol representative of the history and promising future of the City of Decatur.

Guidelines:

Contest entry is FREE and open to ALL. Entry is NOT exclusive to Decatur residents! Participants may submit up to 3 different design entries. Flag design entries may be submitted in digital format or hard copy format. Participants must complete and submit a City of Decatur Flag Design Contest Entry Form with each entry. A downloadable (print) form is available at www.cityofdecatur.in.gov or hard copies are also available at Decatur City Hall and the Decatur Library.

Each digital entry must be submitted separately and emailed to flag committee chair at jshultz@cityofdecatur.in.gov. Digital artwork may be submitted through PDF, PNG, or JPEG format. Hard copy/paper entries may be dropped off or mailed to Decatur City Hall, Attn: Flag Contest, 172 North Second Street, Decatur, IN 46733

Design entries must be original work and must not include, be based on, or derived from any third-party designs, trademarks, or copyrighted images. All submitted entries may be modified, reproduced, and published at the City's discretion, including digitization of submitted hard copy entries. Participants must be able to explain their design and how it symbolized the City of Decatur.

By submitting an entry, each entrant acknowledges, understands and agrees that any and all property rights of the design become the property of the City of Decatur, Indiana. Participants submitting an entry understand and acknowledge an entry may be copied, modified or freely used and shared upon submission. The flag design may be used for any lawful purpose and in all media - including online, print, on merchandise and other visual items.

Entries must be received by **4pm on Wednesday February 5, 2025**, to be eligible for consideration.

Flag selection process:

All submitted designs will be evaluated by a committee of panelists appointed by the Decatur Flag Committee. This panel will then select from all entries the top 5 to be considered for winning. Those top 5 selections will be shared with Decatur Indiana city residents to collect a popular vote. The City of Decatur Common Council will select the final image, which may or may not be the one selected by popular vote.

Winning Artwork:

Winner selected shall be awarded a \$1000 prize. The winner, by submitting an entry, acknowledges and understands that no payment beyond prize money shall be due, owed or paid by the City of Decatur in conjunction with this contest and/or any submitted entry. The winning artist will be recognized with the flag unveiling ceremony, on the City of Decatur's website and on the City of Decatur's social media. The City of Decatur reserves the right, within its sole discretion, to modify the winning design to better fit the needs of the City of Decatur, Indiana.

Please reach out to Flag Committee Chair with any questions:

jshultz@cityofdecatur.in.gov

City of Decatur Flag Design Entry Form

This form must be completed and attached to each entry submitted. PLEASE PRINT OR TYPE ALL INFORMATION.

CONTACT INFORMATION:

FIRST/LAST Name:

Parent/Guardian Name if Entrant is under 18 years of Age:

Home Address:

Email address:

Phone number:

SUBMISSION INFORMATION:

Please describe the main components of your flag design, explaining of the use of symbolism and flag's meaning. You may submit additional pages if needed. Please make sure your name is on any additional pages submitted.

SIGNATURE:

I understand that by submitting this entry, I 1) affirm that the entry is my own original work and that I have all necessary rights and permissions to use any elements included with the design entry; 2) grant and convey to the City of Decatur, the exclusive right to the design entry, including any modifications thereof, to be used for any lawful purpose by the City of Decatur, and specifically for City-related promotional and marketing materials; 3) indemnify, defend and hold harmless the City of Decatur, its officials, officers, boards, employees, agents and assigns, from and against any and all suits, actions, claims, damages, liabilities, judgments, losses and expenses arising out of any violation of third party rights in connection with the City of Decatur use, distribution, publishing, sale or exploitation of the design entry; 4). acknowledge that I will not be entitled to any form of payment beyond prize money awarded for a winning design entry; 5) acknowledge and understand that no design entry submission will be returned.

Signature/

Parent/ Guardian if under 18:

Date:

This form must be completed and attached to each flag design submitted (up to 3 entries). All submissions are due Feb. 5, 2025 by 4:00 PM EST. Send entries via email to jshultz@decatur.in.gov or mail/drop off to City of Decatur, ATTN: flag contest, 172 North Second Street, Decatur, IN 46733
Questions? Please email Jenny at: jshultz@cityofdecatur.in.gov