

PLAN COMMISSION
Building Department
172 N 2nd St. Decatur, IN 46733
(260) 724-3814

Email: permits@cityofdecatur.in.gov

Plan: _____
Date: _____

APPLICANT: _____ PHONE: _____
ADDRESS: _____ EMAIL: _____

OWNER (IF DIFFERENT FROM APPLICANT): _____ PHONE: _____
ADDRESS: _____ EMAIL: _____

PREMISES AFFECTED: _____
ZONING CLASSIFICATION: _____ DATE OWNER ACQUIRED PROPERTY: _____

APPLICANT SHALL SUBMIT THE FOLLOWING PRIOR TO APPLICATION DEADLINE- **NO MATERIALS WILL ACCEPTED PAST THE DEADLINE**

- (1) LEGAL DESCRIPTION OF PROPERTY (REFER TO PROPERTY DEED)
- (2) **THREE SETS OF DEVELOPMENT PLANS AS DESCRIBED:**
 - DRAWN TO SCALE
 - LOCATION AND SIZE OF ALL BUILDINGS, EXISTING AND PROPOSED
 - LOCATION OF YARDS, DRIVEWAYS, WALKS, PARKING AND ALL SITE IMPROVEMENTS
 - LOCATION AND SIZE OF STORM DRAINAGE, INCLUDING LOT ELEVATIONS
- (3) PLOT PLAN OF SURROUNING AREA (SHOWING STREETS AND ADJOINING LOTS)
- (4) PROPOSED BUILDING PLANS
- (5) APPROVAL OF ALL AFFECTED UTILITIES
- (6) IF CONSTRUCTION ACTIVITY RESULTS IN THE DISTURBANCE OF ONE (1) OR MORE ACRES OF LAND AREA, A LAND DISTURBANCE IS REQUIRED (CONSTRUCTION SITE ORDINANCE 2006-04)

UPON FILING OF THIS APPLICATION WITH THE REQUIRED DOCUMENTS, APPLICANT WILL BE ADVISED OF DATE AND TIME OF THE PUBLIC HEARING. OWNER/APPLICANT MUST BE PRESENT.

FILING FEES:

SITE DEVELOPMENT, SUBJECT TO DEPARTMENT HEAD REVIEW	\$100.00
SITE DEVELOPMENT, SUBJECT TO PLAN COMMISSION REVIEW	\$400.00
PRELIMINARY PLAT FOR SUBDIVISION	\$500.00
SECONDARY PLAT PLAN FOR SUBDIVISION	\$500.00
INDIVIDUAL LOT PLOT PLAN PERMIT	\$20.00 PER LOT
STORM WATER PERMIT	\$15.00 PER LOT
EACH FILING FOR FINAL PLAT PLAN FOR SUBDIVISION	\$300.00

THIS APPLICATION, TO THE BEST OF MY KNOWLEDGE AND BELIEF, IS TRUE AND CORRECT

SIGANTURE: _____ DATE: _____

DATE AND TIME OF PUBLIC HEARING: _____

REFER TO DECATUR CITY CODE SECTION 150.330 PROCEDURES FOR SITE PLAN REVIEW