

City of Decatur
Board of Public Works & Safety Minutes
July 15, 2025

The City of Decatur Board of Public Works and Safety members met on July 15, 2025 at 6:00 P.M. at City Hall in Council Chambers, 172 N. Second Street, Decatur. Members present were Tyler Fullenkamp, Craig Coshow, and Mayor Dan Rickord. Also present were Clerk-Treasurer Eran Hackman and City Attorney Anne Razo.

The Clerk-Treasurer had emailed the minutes from the July 1, 2025 meeting. Coshow made a motion to adopt the minutes of July 1, 2025 as emailed. Seconded by Fullenkamp, the motion was adopted.

The first item on the agenda regarded the HVAC/R preventative maintenance agreement with Felger Hart, Inc., Ossian, Indiana. With a recent HVAC issue, it was found that the last contract with Felger Hart was in 2022. Curt Witte, Building and Zoning Superintendent, shared the previous contract was \$4,189 and a new contract would be \$4,485. Felger Hart would come in and do a complete inspection of City Hall's system four times a year which would include filter changes and condenser coil cleaning. Coshow made a motion to accept the contract with Felger Hart, Inc. at \$4,485. Seconded by Fullenkamp, the motion was adopted.

Coshow made a motion to authorize Curt Witte to sign the contract with Felger Hart, Inc. Seconded by Fullenkamp, the motion was adopted.

The next item on the agenda regarded a contract with Portalogic for the fill station at the Washington Street water plant. Erin Heyerly, Utilities Auditor, shared the contract had expired in 2022. Technical support and software updates are included with the contract. Coshow made a motion to accept the contract with Portalogic at a cost of \$1,500 per year. Seconded by Fullenkamp, the motion was adopted.

Coshow made a motion to authorize Mayor Rickord to sign the Portalogic contract. Seconded by Fullenkamp, the motion was adopted.

Next on the agenda was a Code Enforcement issue involving Kylie and William Harvey at 804 Schirmeyer Street. Ms. Harvey was in attendance for the evening's meeting. Brad Roe, Assistant Building and Zoning Superintendent, shared the first notice to abate had been sent on May 8, 2025, delivered by the Decatur Police Department on May 10, 2025. On May 22, 2025, improvement had been made, but clean-up was not complete. In June some mowing had been done, but a final notice to abate the accumulation of rubbish was sent on June 11, 2025. Ms. Harvey shared someone had been hired to do the mowing, and she was trying to get things cleaned up but her time was limited because of her work schedule. Roe shared that the City had been there 33 times over the past 3 years regarding the problems at the residence. No action was taken this evening as progress is taking place. Mayor Rickord requested that Ms. Harvey tell her husband not to make another uncivil call as he had done earlier to a female employee of the City.

Fire Chief Jeff Sheets next appeared before the Board seeking permission to purchase a new printer/copy machine. Chief Sheets shared he had two quotes: Perry Pro Tech at \$4,543.73 and VanAusdall at \$5,500. A discussion was held regard purchasing versus leasing. VanAusdall had provided costs for leasing but Perry Pro Tech had not. Sheets was asked to seek leasing cost from Perry Pro Tech. Following the discussion, Fullenkamp made a motion to authorize Chief Sheets to make a decision after getting the additional information. Seconded by Coshow, the motion was adopted.

Two lease renewals for the MERIT Center were brought forth.

City Attorney Anne Razo presented a straight lease renewal for the Literacy Council at the MERIT Center in room 211 and Family Centered Services in room 213. Both rooms are rented at the rate of \$5.25 per square foot. Coshow made a motion to renew both leases and authorized Mayor Rickord to sign each lease agreement. Seconded by Fullenkamp, the motion was adopted.

Thus, with there being no other business on the agenda, Fullenkamp made a motion to adjourn. Seconded by Coshow, the motion was adopted.

Adjournment was at 6:28 P.M.