

City of Decatur
Board of Public Works & Safety Minutes
March 17, 2026

The City of Decatur Board of Public Works and Safety Members met on Tuesday, March 17, 2026 at 6:00 p.m. at City Hall in Council Chambers, 172 N. Second Street, Decatur. Members present were Tyler Fullenkamp, Craig Coshow and Mayor Rickord. Also present were Clerk-Treasurer Eran Hackman and City Attorney Anne Razo.

The Clerk-Treasurer had emailed the minutes from the March 3, 2026 meeting. Fullenkamp made a motion to adopt the minutes of March 3, 2026 as emailed. Seconded by Coshow, the motion was adopted.

The first item on the agenda was the presentation of the rules and regulations changes for Madison Street Plaza as presented by Jamie Gephart, Community Coordinator. Fullenkamp made a motion to approve the proposed rules and regulations changes. Seconded by Mayor Rickord, the motion was adopted with Coshow abstaining.

The next item on the agenda was a Memorandum of Understanding (MOU) between the City of Decatur and the Decatur Chamber of Commerce. The MOU includes the changes in the rules and regulations for the use of Madison Street Plaza. Fullenkamp made a motion to approve the MOU between the City and the Chamber. Seconded by Mayor Rickord, the motion passed with Coshow abstaining.

The renewal of the lease agreement with the Northeast Indiana Works at the MERIT Center was next considered. City Attorney Anne Razo shared the lease renewal was a straight lease renewal at \$5.25 per square foot for a yearly rate of \$2,598.00. Fullenkamp made a motion to approve the lease renewal with Northeast Indiana Works at the MERIT Center and authorization to sign. Seconded by Coshow, the motion was adopted.

Fullenkamp made a motion to allow for the replacement of the Street Department Mechanic. Seconded by Coshow, the motion was adopted.

A motion was made by Coshow to make a matter of record the selling of the three surplus vehicles for a total of \$6,138. Seconded by Fullenkamp, the motion was adopted.

Fire Chief Jeff Sheets appeared before the Board with the resignation letter of Dominick Brown, full-time fireman. Coshow made a motion to make the resignation letter a matter of record. Seconded by Fullenkamp, the motion was adopted.

Chief Sheets also appeared seeking permission to start the process to hire two (2) full-time firemen. Fullenkamp made a motion to permit Chief Sheets to begin the process for hiring two (2) full-time firemen. Seconded by Coshow, the motion was adopted.

Coshow made a motion to make a matter of record the Conditional Employment Contract for Officer Trevor Newman as an officer in the Decatur Police Department. Seconded by Fullenkamp, the motion passed.

Fullenkamp made a motion to make a matter of record the Certificate of Appointment of Trevor Newman to the Decatur Police Department. Seconded by Coshow, the motion was adopted.

Next on the agenda were three Engagement Letters from Crowe requesting permission to proceed with work for the ongoing water project.

Coshow made a motion to approve the continuation of work of Crowe on the Water Utility 2026 State Revolving Fund (SRF) Loan for the City of Decatur and authorization to sign the paperwork. Seconded by Fullenkamp, the motion was adopted.

Coshow made a motion to allow for the parity test reporting by Crowe and authorization to sign the paperwork. Seconded by Fullenkamp, the motion was adopted.

Thirdly, Coshow made a motion to engage in the preparation of the rate study report and authorization to sign the paperwork. Seconded by Fullenkamp, the motion was adopted.

There being nothing else to bring before the Board, Coshow made a motion to adjourn. Seconded by Fullenkamp, the motion was adopted.

Adjournment was at 6:26 p.m.